

Identification Record

A. Identity verification		
At the time of Asset Management Acts / Transactions	Date of verification/verified by	MM DD YY AM / PM hour minute (Verified by)
	Verification method	<input type="checkbox"/> Acquired copy /received presentation of certificate of registered matters and compiled the original/duplicated copy in the Record. <input type="checkbox"/> Others (to be specifically)
	Verification method when strict verification required	<input type="checkbox"/> In addition to the foregoing (to be specifically)
At the time of change	Date of verification/verified by	MM DD YY AM / PM hour minute (Verified by)
	Verification method	<input type="checkbox"/> Acquired copy/received presentation of certificate of registered matters and compiled the original/duplicated copy in the Record. <input type="checkbox"/> Others (to be specifically)
	Verification method when requiring strict	<input type="checkbox"/> In addition to the foregoing (to be specifically)
At the time of change	Date of verification/verified by	MM DD YY AM / PM hour minute (Verified by)
	Verification method	<input type="checkbox"/> Acquired copy /received presentation of certificate of registered matters and compiled the original /duplicated copy in the Record. <input type="checkbox"/> Others (to be specifically)
	Verification method when strict verification required	<input type="checkbox"/> In addition to the foregoing (to be specifically)

B. Confirmation of authority of the person in charge to make request for legal matters	
At the time of Asset Management Acts / Transactions	<input type="checkbox"/> Acquired a power of attorney and compiled it in the Record <input type="checkbox"/> It is registered in the certificate of registered matters compiled in the Record <input type="checkbox"/> Called the business office of the client and compiled phone memo in the Record <input type="checkbox"/> Other reasons for clearance of request authority (to be specifically)
At the time of change	<input type="checkbox"/> Acquired a power of attorney and compiled it in the Record <input type="checkbox"/> It is registered in the certificate of registered matters compiled in the Record <input type="checkbox"/> Called the business office of the client and compiled phone memo in the Record <input type="checkbox"/> Other reasons for clearance of request authority (to be specifically)
At the time of change	<input type="checkbox"/> Acquired a power of attorney and compiled it in the Record <input type="checkbox"/> It is registered in the certificate of registered matters compiled in the Record <input type="checkbox"/> Called the business office of the client and compiled phone memo in the Record <input type="checkbox"/> Other reasons for clearance of request authority (to be specifically)

Transaction Record

Date of Asset Management Acts, etc. or Transactions, etc.	
Type of Asset Management Acts, etc. or Transactions, etc.	
Amount of property relating to Asset Management Acts, etc. or Transactions, etc.	
Name of transferor or transferee relating to property transfer, other matters sufficient to identify transferor or transferee	<input type="checkbox"/> It is Asset Management Act, etc. or Transaction, etc. accompanied by property transfer
	Transferor
	Transferee

